

Cooperative Agreement Between:  
Kenai Peninsula Borough School District (KPBSD) and  
Alaska Division of Vocational Rehabilitation (DVR)

The purpose of this agreement is to improve cooperation in providing appropriate services to students with disabilities as they transition from secondary to post-secondary activities. It is agreed that the Kenai Peninsula Borough School District (KPBSD) and the Alaska Division of Vocational Rehabilitation (DVR) will observe the following procedures to accomplish the purpose. This agreement targets students with disabilities who have reached their junior year in school and/or at least 16 years of age.

**Referral:**

KPBSD will:

- Assist students in making referrals to DVR. It is recognized that not all identified persons will need services beyond high school and that some graduates may require services from more than one agency.
- Make every effort to refer students with disabilities, not covered under an IEP, to DVR.
- Agree to provide the necessary documentation to complete a referral application after obtaining permission for mutual exchange of information from parents/guardians.

DVR will:

- Furnish materials to the KPBSD regarding the services they offer and their eligibility requirements. The KPBSD office will see that appropriate staff and parents receive this information.
- Provide appropriate referral application packets and assist as necessary in processing applications.

**Evaluation:**

KPBSD will:

- Assume responsibility for students to receive the appropriate evaluations to implement the student's Individualized Education Plan.

DVR will:

- Assist the district in determining appropriate vocational evaluations by identifying how and where these evaluations can be conducted.

**Programming:**

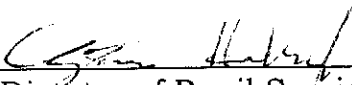
KPBSD will:

- Assume responsibility for the education of students who experience disabilities through age 21, as required.
- If available, utilize employment services through the local Alaska Job Center Network (AJCN).
- Utilize the Set for Life "Transition Tool Kit" published by the State Department of Education and Early Development (<http://www.eed.state.ak.us/tls/SPED/SETforLife/TableofContents/TableofContentsWeb.html>).


DVR will:

- Provide consultative services to the school staff for potentially eligible students at age 16. This can take place through attendance of an IEP meeting or by audio conference, as needed.
- Assist, when appropriate, in providing vocational support for students engaged in employment.

This agreement will remain in effect until either party terminates the agreement or until **06/30/2014**. Either party can require that the agreement be reviewed at any time.

  
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Director of Pupil Services, KPBSD

10-19-09  
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Date

  
\_\_\_\_\_  
Superintendent of Schools, KPBSD

10-19-09  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Division of Vocational Rehabilitation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dept. of Labor Commissioner

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Date