

Required Trainings KPBSD

| Code | Training | Frequency | Training Site | Required Employees | Description | Sign Off Sheet | Due Date |
|------|---|-----------------------|--|---|--|--|-----------------------------------|
| 1 | KPBSD SAFETY ORIENTATION - Includes Introduction to OSHA, Hazard Communications, Ladder & Scaffolding, Slips, Trips & Falls, Back Safety, Bloodborne Pathogens, Emergency Disaster Preparedness, General Ergonomics | Initial/Annual | www.firstnetlearning.com/offerings/AMLJIA | All Staff | OSHA Required Training | Print certificate from website and give to school secretary | Sept. 1 or within 30 days of hire |
| 6 | RESPIRATORY PROTECTION | Initial/Annual | www.firstnetlearning.com/offerings/AMLJIA | Any Staff member who uses a respirator | OSHA Required Training | Print certificates from website and give to school secretary | Sept. 1 or within 30 days of hire |
| 7 | CHEMICAL HYGIENE | Initial/Annual | Inservice - Chemical Hygiene Program | Science Teachers Only | OSHA Required Training | Inservice Roster | Sept. 1 or within 30 days of hire |
| 8 | BBP ANNUAL | Initial/Annual | Inservice - Bloodborne Pathogens Exposure Control Plan Given by School Nurse | All staff who are expected to respond to potentially hazardous situations | Initial Training employee must contact Nurse Supervisor. Annual refresher training can be given by School Nurse. | Initial BBP 100 form | Oct. 1 |
| 10 | ASBESTOS AWARENESS | Initial/Annual | www.firstnetlearning.com/offerings/AMLJIA | Custodians and Data Processing Employees | OSHA Required Training | Print certificates from website and give to school secretary | Sept. 1 or within 30 days of hire |
| 11 | STAFF VERIFICATION OF INTERNET POLICY AGREEMENT | Initial/Annual | Internet Use Policy - AR 6161.4 | All Staff | Acceptable Internet Use by Employees | Inservice Roster | Sept. 1 or within 30 days of hire |
| 13 | SHOP SAFETY | Initial/Every 3 years | Inservice - Vocational Education Safety Manual | Vocational Ed Teachers | Safety Practices for Voc Ed Teachers/Classrooms | Inservice Roster | Sept. 1 or within 30 days of hire |
| 14 | FORKLIFT SAFETY CONTACT WAREHOUSE SUPERVISOR | Initial/Every 3 years | www.firstnetlearning.com/offerings/AMLJIA | Warehouse Personnel Only | Safety Practices for Warehouse Employees | Inservice Roster | Sept. 1 or within 30 days of hire |
| 15 | FIRST AID RESPONDER | Every 2 years | Any Certified First Aid Course | 1 employee per site | First Aid/CPR training | Inservice Roster | Sept. 1 or within 30 days of hire |
| 16 | COACH CERTIFICATION | Initial | www.nfhslearn.com | High School Coaching Staff Only | The Alaska Coaches Education Program consists of the NFHS "Fundamentals of Coaching" course (which includes the ASAA component) and the "First Aide for Coaches" American Red Cross course | Print certificates from website and give to school secretary | Before stipend contract is issued |
| 17 | CPO TRAINING | Initial/Annual | Certified Pool Operator: Contact Cindy Aldridge at: caldridge@kpbsd.k12.ak.us | Pool Staff | | Print certificates from website and give to school secretary | Sept. 1 or within 30 days of hire |
| 19 | PERSONAL PROTECTIVE EQUIPMENT | Initial/Annual | www.firstnetlearning.com/offerings/AMLJIA | | | Print certificates from website and give to school secretary | Sept. 1 or within 30 days of hire |
| 49 | CONCUSSION TRAINING | | www.nfhslearn.com | | | | |

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| | | Initial/Every 2 years | | Principals, Assistant Principals, Secretaries, Nurses, PE Teachers, Pool Managers and Sr. Life Guards | | Print certificates from website and give to school secretary | Sept. 1 or within 30 days of hire |
| 50 | SUICIDE PREVENTION | Initial/Annual | www.jasonfoundation.com Click on Educators, Youth Workers & Coaches in the middle of the page, click on Professional Development Series | All Certified Staff at K-8, K-12, Middle or High Schools | SB 137 | Print certificates from website and give to school secretary | Sept. 1 or within 30 days of hire |
| 51 | CHILD ABUSE INITIAL | Initial | www.eed.state.ak.us/elearning/ | School Admin. Staff (Including Office Personnel), Teachers, Mental Health Counselors, SpEd Aides, Nurses, Nurse Aides, OT and OT Assistants, PT and PT Assistants, SLP and SLP Assistants, Psychologists, Psychiatrists, and Audiologists | The Child Abuse Prevention Training Course is available to assist districts in complying with AS 47.17.022, Child Protection Training. This statute requires districts to provide training to all mandated reporters of child abuse and neglect with training within their first 6 months of employment as well as once every 5 years thereafter. | Print certificates from website and give to school secretary | Within 45 days of start of contract |
| 52 | CHILD ABUSE EVERY 5 YEARS | Every 5 years (given 2010-2011 school year) | www.eed.state.ak.us/elearning/ | School Admin. Staff (Including Office Personnel), Teachers, Mental Health Counselors, SpEd Aides, Nurses, Nurse Aides, OT and OT Assistants, PT and PT Assistants, SLP and SLP Assistants, Psychologists, Psychiatrists, and Audiologists | The Child Abuse Prevention Training Course is available to assist districts in complying with AS 47.17.022, Child Protection Training. This statute requires districts to provide training to all mandated reporters of child abuse and neglect with training within their first 6 months of employment as well as once every 5 years thereafter. | Print certificates from website and give to school secretary | Sept. 1 |
| 53 | DOMESTIC VIOLENCE | Initial | www.eed.state.ak.us/elearning/ | School Admin. Staff (Including Office Personnel), Teachers, Mental Health Counselors, SpEd Aides, Nurses, Nurse Aides, OT and OT Assistants, PT and PT Assistants, SLP and SLP Assistants, Psychologists, Psychiatrists, and Audiologists | Understand the magnitude of domestic violence and sexual assault in Alaska. Better understand the lethality of domestic violence. Understand the impact of childhood exposure to DV and sexual assault. Follow procedures designed to promote safety and available resources. | Print certificates from website and give to school secretary | Within 45 days of start of contract |
| 54 | GENDER EQUITY INITIAL | Initial | www.eed.state.ak.us/elearning/ | All Certified Personnel | AAC 06.530. This regulation requires additional training for all certificated personnel who are assigned to provide guidance and counseling services. | Print certificates from website and give to school secretary | Within 45 days of start of contract |
| 55 | | | www.eed.state.ak.us/elearning/ | | | | Sept. 1 |

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| | GENDER EQUITY EVERY 2 YEARS | Every 2 years (given on even years) next training 2012-2013 school year | | All Certified Personnel | This elearning course has been created to assist districts in complying with 4 AAC 06.530. This regulation requires additional training for all certificated personnel who are assigned to provide guidance and counseling services. | Print certificates from website and give to school secretary | |
| 56 | FASD | Initial Hire | www.eed.state.ak.us/elearning/ | Teacher, Administrator, Counselor and Specialists | Fulfill the requirements of the Binkley Law mandating drug and alcohol related abilities training for new educators. | Print certificates from website and give to school secretary | Within 45 days of start of contract |
| 57 | FERPA | Initial/Annual | Inservice - FERPA Powerpoint | All Staff | Instructional Training Record | Inservice Roster | Sept. 1 or within 30 days of hire |
| 58 & 59 | 504 PLANS/SPECIAL EDUCATION | Initial/Annual | Inservice - Special Education 504 Training | Teachers and Administrators | Instructional Training Record | Inservice Roster | Sept. 1 or within 30 days of hire |
| 60 | TEACHER EVALUATION | Initial/Annual | Inservice - KPBSD Effective Instruction Training | All Employees (both Certified and Support) | Instructional Training Record | Inservice Roster | Sept. 1 or within 30 days of hire |